



NASSAU COUNTY DEPARTMENT OF ASSESSMENT
2016-2017 BASIC STAR Property Tax Exemption Application

(Nassau County does not charge a fee to file this application.)
Any alteration of this application may result in a denial.

TOWN _____ SD _____ SEC _____ BLK _____ LOT _____ CA# or BLDG# _____ TAX UNIT# _____

FOR OFFICE USE ONLY

For Condo's & Co-ops Only

☐ **Ownership** *(A copy of the latest Deed; not the mortgage)*

Names of ALL Owners (as recorded on Deed)		Date of Birth	Marital Status	Social Security Number
a)				
b)				
c)				
Property Address				
Deed (Liber) # (If Known)	Deed (Page) # (If Known)	Telephone Number Day	Telephone Number Evening	

Cooperative Bldg# _____ Cooperative Apt# _____ Corporation Name _____

Cooperative Apartment owners must attach a copy of the **CERTIFICATE OF SHARES**

Property Identification					For Condominiums & Co-ops Only	
Town	School Dist.	Section	Block	Lot	CA# or Bldg#	Tax Unit#

☐ **Proof of Residence** *(See Application Instructions on Page 2. Copies of your proof of residence must be attached to this application.)*

A Basic STAR Application must be re-filed when your primary residence or the Deed to the property changes and you must notify the Assessor, in writing *within 60 days of the date of transfer*, to remove any exemption(s) on a previous residence prior to filing the new application. This exemption is not transferable.

☐ **Copy of the Entire Trust** *(Required if the property has been placed in a Trust)*

CERTIFICATION *(All Primary Resident Owners Must Sign)*

I (We) certify that all of the above information made on this application is true and correct and that the property listed above is my (our) legal primary residence. I (We) understand it is my (our) obligation to provide any documentation of eligibility that is requested and to notify the assessor if I (we) relocate to another primary residence. I (We) understand that any willfully false statements of fact will be grounds for disqualification from further exemption for a period of five years and a fine as set forth in New York State Real Property Tax Law.

Signature(s)

Date

Note: The completed application must be filed with the Nassau County Department of Assessment on or before the taxable status date of January 4, 2016. Due to the extremely large volume of *STAR* applications processed by this Department, it is recommended that the applications be filed before December 31, 2015.

**** Senior Citizen Homeowners (65 or older):** If your income qualifies, you may be eligible for the *Enhanced STAR Exemption*.

THIS SPACE IS FOR ASSESSOR'S USE ONLY

Proof of Ownership <input type="checkbox"/> Yes <input type="checkbox"/> No	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of Primary Residence <input type="checkbox"/> Yes <input type="checkbox"/> No	Assessor's Signature _____ Date _____

OVERVIEW

The New York State *BASIC School Tax Relief (STAR) Program* provides an exemption from school taxes for owner-occupied, primary residences of one, two or three-family homes, mobile homes, farm homes, condominiums, cooperative apartments or multiple use properties of which a portion is used, by the owner, as a primary residence.

The *BASIC STAR Exemption* is for all homeowners, regardless of age whose income is less than \$500,000, including senior citizens whose income does not qualify for the *Enhanced STAR*. You must re-file for *Basic STAR* when your primary residence or the Deed to the property changes. You must notify the Assessor, *in writing within 60 days of the date of transfer*, to remove any exemption(s) on a previous residence prior to filing a new application. This exemption is not transferable. Homeowners are eligible to receive only one *STAR Exemption* within New York State.

APPLICATION INSTRUCTIONS

1. Fill out the application **completely**. If not already pre-printed, enter your name, address and property identification. **Failure to provide a Social Security number may cause your application to be denied.**
2. Name on the Deed or Certificate of Shares **must** correspond with the name on the application. If the name does not match, proof of ownership (*i.e. Probated Will; Trust; etc.*) must be submitted.
3. Attach a copy of the deed. Cooperative apartment owners must attach a copy of the **Certificate of Shares**.
4. Attach a copy of proof of primary residence (*i.e. Car Registration; Voter Registration Card; 2014 NYS Income Tax Return; Driver's License; Non-Driver's Identification Card.*) Proof of residency must show the current address as listed above.
5. If the property is in a Life Estate, the Life Estate holder must sign and supply the proof of residency.
6. A copy of the Probated Will (*If the owner(s) on the Deed is/are deceased*)
7. A copy of the entire Trust (*If the property has been placed in a Trust*)

CAUTION: Anyone who misrepresents his or her primary residence may be subject to penalty of either one hundred dollars or twenty percent of the improperly received tax savings, whichever is greater, with such fine not to exceed two thousand five hundred dollars. Additionally, such individual will be prohibited from receiving the *STAR Exemption* for five years, and may be subject to criminal prosecution.

The completed application must be filed with the Nassau County Department of Assessment on or before the taxable status date of **January 4, 2016.**

Para asistencia en Español llame al (516) 571-2020

NASSAU COUNTY DEPARTMENT OF ASSESSMENT

240 OLD COUNTRY ROAD, 4th FLOOR
MINEOLA, NEW YORK 11501
(516) 571-1500